



Title: Technology & Business Systems Director

Industry: Commercial Real Estate – Industrial

Employment: Full-Time

Location: Conshohocken, PA

Contact: careers@seagisproperty.com

Website: www.seagisproperty.com

Company Overview:

Seagis Property Group was founded in 2005 and is a leading owner of industrial real estate in New Jersey, New York City, and South Florida. Our investment strategy is focused on the acquisition of strategically located warehouse buildings and development sites that will have an enduring niche within our markets for years to come. Today, Seagis owns and operates 200 buildings totaling 13 million square feet and serving approximately 600 customers. We are headquartered in suburban Philadelphia (Conshohocken, PA) and have three regional offices in East Rutherford, NJ, Queens, NY, and Pembroke Pines, FL. The company currently operates with 60 team members.

Position Overview:

We are seeking a highly motivated Technology & Business Systems Director with 5 to 10 years of experience to help lead the evolution of our technology ecosystem. This individual will serve as the bridge between business operations and technology, ensuring our software platforms, enterprise applications, data, vendors, workflows, governance, IT, and emerging technologies work together to improve efficiency, collaboration, and decision-making across the organization.

This is not a traditional IT support role. The successful candidate will be business-minded, highly organized, curious, and comfortable coordinating people, processes, vendors, and technology to help move the organization forward. The role will work closely with executive leadership and teams across operations, property management, accounting, finance, leasing, construction, asset management, investments, and administration. This position will also help develop the Company's knowledge and utilization of AI-related solutions to enhance existing systems and workflows. Candidates are not expected to have expertise across every function on day one; someone with strong experience in several areas and the ability and desire to grow into others could be an excellent fit.

Key Responsibilities:

Technology Strategy & Business Systems:

- Lead the development and execution of the company's technology roadmap.
- Optimize and integrate enterprise platforms to improve efficiency, collaboration, reporting, and decision-making.
- Partner with business leaders to identify and implement technology solutions that support growth and operational excellence.

AI, Automation & Innovation:

- Drive the evaluation, adoption, and governance of AI, automation, and emerging technologies.
- Identify opportunities to streamline workflows, improve productivity, and enhance business performance through technology.

Project Leadership & Process Improvement:

- Lead cross-functional technology initiatives from strategy through implementation and adoption.
- Champion process improvement efforts that create scalable, efficient, and repeatable business operations.
- Coordinate internal stakeholders, vendors, and service providers to ensure successful project execution.



Data, Governance & Vendor Management:

- Strengthen data quality, reporting capabilities, and business intelligence tools across the organization.
- Oversee technology governance, vendor relationships, budgeting, system documentation, and cybersecurity coordination.
- Ensure technology investments deliver measurable business value and support long-term organizational objectives.

Qualifications:

- 5 to 10 years of experience in business systems, technology project management, digital transformation, operations, consulting, enterprise applications, or a related field. Experience with AI tools, automation, or a strong interest in developing AI-related solutions is preferred.
- Bachelor's degree in Business, Information Systems, Technology Management, Engineering, Operations, or a related discipline.
- Experience coordinating technology projects, software implementations, process improvements, or enterprise system enhancements.
- Strong understanding of business processes and the ability to translate operational needs into practical technology solutions.
- Excellent project management, organizational, written communication, and stakeholder management skills.
- Ability to manage multiple initiatives, deadlines, vendors, and internal stakeholders simultaneously.
- Comfort working with senior leadership and cross-functional teams in a hands-on, collaborative environment.
- Experience in commercial real estate, investment management, financial services, construction, property management, or another asset-intensive industry preferred.
- Familiarity with enterprise systems, CRM, document management, business intelligence, Microsoft 365, SharePoint, Power Platform, Power BI, Teams, Copilot, AI tools, workflow automation, or low-code/no-code solutions preferred.

What Will Make You Successful:

- You are a connector who can bring people, processes, vendors, and technology together.
- You can translate technical concepts into clear business language.
- You are passionate about helping organizations use technology more effectively.
- You are curious, analytical, organized, and comfortable asking questions to understand how the business really works.
- You have strong follow-through and can move projects from idea to implementation.
- You are service-oriented, collaborative, and able to build trust across departments.
- You are comfortable challenging the status quo and recommending better ways to work.
- You are focused on measurable business outcomes, not simply implementing software.